

Call for application: TRAINING WORKSHOP ON “INTERNATIONALISATION AT HOME IN VIETNAMESE UNIVERSITIES”

In the collaborative framework of the National Multiplication Training Project and the collaboration between Federal Ministry for Economic Cooperation and Development, Dialogue on Innovative Higher Education Strategies (DIES) - German Academic Exchange Service (DAAD), University of Medicine and Pharmacy at Ho Chi Minh City (UMP), and Vietnam Germany University (VGU) are jointly organising the Training workshop “INTERNATIONALISATION AT HOME IN VIETNAMESE UNIVERSITIES”. The training workshop is aimed to qualify university staff (either International Office staff or higher education managers responsible for coordinating international activities) in Vietnam to understand the globalisation process and actively involve in internationalisation activities in their Universities.

The programme in this training workshop will help the participants to improve their capacity working in cosmopolitan teams and in their own proposal writing for promoting internationalisation at their home universities through the foreign funding.

Training workshop content

Two training workshops essentially focuses on two points combined conceptual learning of internationalisation and internationalisation at home, and soft-skills of intercultural communication and management in order to implement internationalisation in higher education and research in the intitutions.

Internationalisation and Internationalisation at Home	
1.1	Globalisation context, internationalisation concept and trends
1.2	Structure of International Office and responsible activities
1.3	Internationalisation at Home
Capacity building for internationalization implementation	
1.4	Intercultural communication
1.5	Management of conflict
1.6	Quality Assurance Integration in the Internationalisation at Home and project output evaluation

The training programme consists of two workshops in VGU in Binh Duong and UMP in Ho Chi Minh city, and a personal project action work. In the training workshop, the selected participants will learn more about an ideal structure of International Office, how to organise activities in the International Office and clearly understand the concept of “Internationalisation” and “Internationalisation at Home”. They also involve in the Dialogue on Innovative Higher Education Strategies (DIES) shared by Experts who are DIES alumnus

and successfully implemented the Internationalisation procedure in their own Universities. Besides, the selected participants will be trained practical soft-skills in management and intercultural communication in order to help them enhancing their capacity of interaction with each other through working with practice-oriented, defining their goals of project, setting their milestones, and giving a feedback and reports... Additionally, the most essential output is the selected participants could join in the networking of experts who have fully experiences in conduct collaborative project with the third party in higher education and in research.

Detailed schedule

The selected participants are mandatory to complete two intensive phases of training workshop and give their commitment to attend in both workshop and write the report of personal project and feedbacks on workshops.

Place	Workshop	Work plan in personal project
Home University		Prepare proposal and complete poster for introducing their home university.
VGU in Binh Duong, Vietnam	<u>Workshop 1:</u> Internationalisation concept and Internationalisation at Home December 10-12, 2019	Complete proposal
Home University		Working on personal project
UMP in Ho Chi Minh City, Vietnam	<u>Workshop 2:</u> Capacity building in internationalisation works April 7-9, 2019	Estimated the outputs in personal project
Home University		Report

Selection criteria

Up to 20 participants are selected based on project proposal of internationalisation in their home University (description, scopes, objectives, stakeholders, resources and project evaluation). Besides, it is strictly required to have the eligibilities following:

- Participants have at least 2-year experiences in working in higher education and international activities in their home Universities,
- Participants are not older than 45 years old,
- Participants have good English competency for communicating and discussing with experts and their colleagues in the training workshop,

- Participants are mandatory to give their commitment for fully attending in two workshops, completing personal project, report of project progression and feedbacks.

Funding

The training workshop are covered by NMT Project, Federal Ministry for Economic Cooperation and Development with detailed expenses following:

- Tuition fees including honorarium experts, infrastructure, learning and teaching materials for two workshops,
- Accommodation and 6 meals expenses in Binh Duong province in the first workshop and Ho Chi Minh city in the second workshop,
- Transportation fees are supported by participants' home Universities.

Required documents for submitting application

- Application form (online at the link following <https://docs.google.com/forms/d/e/1FAIpQLSfYvvIV0VNGIkCq6dA2XdA75mgbLO2paWjSb5lck6UwZak4Nw/viewform>)
- Short introduction of participants' home Universities and organisation chart,
- Letter of motivation in which participants clearly mentioned the goals to attend in these training workshops,
- Project proposal regarding to international in higher education in their home universities,
- Poster for introduction of their home Universities.

Application procedure and deadline

All required documents must be in ONE PDF FILE, mandatory named as “**participant_name_University_name_INT 2019**”, uploaded in the application form and sent to email address: htqt@ump.edu.vn.

The **DEADLINE** is on **NOVEMBER 15, 2019**

Incomplete applications will not be considered eligible and will immediately disregarded.

The Selection Committee is composed of Higher Education Management experts in Indonesia, Germany, Vietnam Germany University, and University of Medicine and Pharmacy at Ho Chi Minh City.

All applicants will be informed about the results of the selection process **November 25-30, 2019**.



For more information, please visit our website at diesvietnam2019.vgu.edu.vn or contact UMP Department of International Relations (email: htqt@ump.edu.vn, phone: 028-395-06153)